

## NORTHERN VIRGINIA FLYING CLUB SAFETY PROGRAM

### OBJECTIVE

The Northern Virginia Flying Club is committed to SAFETY of all club aircraft operations through this safety program contained in this document.

This document is to inform all current and future members of these supplemental policies and procedures. The Bylaws, Operating Rules and this Safety Program create the foundation for conducting safe operations in the club's single-engine aircraft. A Safety Review Board consisting of senior pilots oversee the club's safety and operations.

### MEMBERSHIP RECORDS

All members must supply and maintain their own records with copies sent to the club president. These records include but are not limited to:

*Membership application*

*Phoenix Insurance Form*

*SFRA completion card or certificate*

*Copy of Pilots license, both sides*

*Copy of Instructor's Certificate (both sides) when applicable*

*Copy of Medical Certificate*

*Copy of Driver's license*

*Copy of logbook or other documents containing Biannual Flight Review*

*Copies of FOUR Safety Training events per calendar year*

### SAFETY REVIEW BOARD

The club has selected highly qualified senior pilots to act as the instructors available for club aircraft. These pilots are the only persons who can checkout current or new members. They are also responsible to oversee the safety of club pilots and aircraft. Flight instruction and checkouts are provided at no cost except for aircraft engine usage time. The current Safety Review Board members and qualifications are:

Warren Zaccagnini ATP ASEL,AMEL CFI, CFII, MEI

William Mims ATP ASEL,AMEL CFI, CFII

### CHECKOUT (New Members) / ANNUAL

All members of the club shall comply with all FARs, state, airport and club rules while operating club aircraft and shall submit to an annual flight check done by members of the Safety Review Board.

Before soloing any club aircraft, regardless of past experience, all members must be checked out and approved for flight by a flight instructor from the Safety Review Board

Club aircraft shall not be used to give flight instruction to anyone except club members.

Any member acting as a pilot in command in the club aircraft shall fly in the left front seat. All FAA rated instructors and members with the express written permission from the club president, and a proficiency check conducted by a Safety Review Board instructor may fly from either the left or right front seat at their discretion.

Flying the aircraft outside of the continental United States is prohibited. Future changes may allow for flights to Canada.

Smoking is prohibited in all club aircraft.

The club aircraft must be operated within the operating limitations of the aircraft at all times.

Club aircraft are not to be used for hire or business flights.

The member who is PIC is responsible for any damage to the aircraft not reimbursed by insurance and due to willful violation of any operating rules, bylaws, insurance or FARs.

### SAFETY TRAINING

All club members are to maintain or increase their knowledge through safety training. Each member is required to participate in safety training at least four times per calendar year. This training may consist of:

*Safety Presentations at quarterly club meetings*

*FAA Safety Seminars*

*FAA online courses*

*AOPA Online courses*

*AOPA Safety Seminars*

After successful completion of each course, the member is responsible to supply the club with either a certificate or documentation showing completion of that training.

#### SAFETY PROGRAM PENALTY

The failure of the member to maintain any of these pilot membership records, annual flight review or safety training requirements with the club will result in the loss of flight status until all discrepancies are cleared.